

Policy on Contracting Parents/Carers

When a child joins Busy Bees one or both parents/carers are asked to sign the standard form applying for a place and accepting the standard terms and conditions of the nursery. Where one parent only signs the form it will be made clear in writing to the parent that this parent is seen by the school as the contracting parent. The implication of this will be made clear to the parent at the time. These are:

- 1) The contracting parent and only the contracting parent is liable for the payment of nursery fees and costs.*
- 2) The contracting person nominates who may collect the child from nursery. At least two names and addresses will be given. Where this does not include the second parent, the second parent will not be allowed to collect the child. It is not the duty of the nursery to do this, but the nursery urges the contracting parent to inform the second parent that this is our policy.*
- 3) The contracting parent is naturally allowed to see/collect the child from nursery at any time. However it is made clear that the other parent will not be allowed in the nursery unless the contracting parent has nominated the second person as being able to do this or unless the second parent is the contracting parent for another child.*
- 4) The contracting parent decides on specific issues in relation to the child such as whether the child is allowed to be photographed.*

The purpose of this policy is to ensure that parents recognise that the nursery will not be seen as a place that can be used as part of any dispute between parents. A parent who is not a contracting parent and is not listed as an acceptable person for collecting children from the nursery will not be allowed into the nursery for any reason in relation to the child.

*This policy was adopted by the managers and staff, and updated on 17th March 2025
Signed on behalf of Busy Bees Nursery School*

“Our setting is committed to safeguarding and promoting the welfare of children, young people and adults at all times and expects everybody working within this setting to share this commitment”.